

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **27th January 2014** in Wanborough Village Hall, High Street, Wanborough at 19.30.

PRESENT: Mr G Sumner (Chairman) Mr C Offer (Vice-Chairman), Mr D Hayward, Mr P Warensjo, Mr A Bennett (arrived late), Mr C Hayes, Mr W J Smith Mr R Whitfield, Mrs D Stalker

In Attendance Mrs A J Raymond (Clerk) and 2 members of Public

1. Apologies: Mr B Biggs
2. Declaration of interest: David Hayward and Colin Hayes declared a personal interest in item 7.2 as they both own an allotment. Joe Smith declared a prejudicial interest in item 9.4 as the objections relate to land he owns.
3. Minutes: The minutes of the previous meeting held on 16th December 2013 were circulated to all Parish Councillors. The minutes were signed by the Chairman as a true record.
4. PC Rory Draper attended the meeting.
 Neighbourhood Watch Scheme in the village was discussed. It was agreed that the current scheme will be reviewed as the current communication line between Police, Neighbourhood Watch Co-ordinators and residents is not working. This could be for several reasons, but one of the problems is that the database the Police currently hold for the neighbourhood co-ordinators is out of date. It was agreed that PC Rory Draper would forward the list of co-ordinators that they hold on their database to the Clerk so that Parish Council can review it.
 The new traffic regulation order for Merlin Way was discussed. PC Rory Draper confirmed that he was not consulted on this proposal and confirmed that it isn't easy for them to regulate; in a similar way that it is not easy for them to regulate the "no through road" sign. It has also been found that the regulation has only resulted in vehicles using alternative routes through Covingham. Joe Smith asked if the Police concerns regarding the regulation will be reported back to Swindon Borough Council. PC Rory Draper confirmed that he will do this. Gary Sumner agreed that Parish Council should also write to Swindon Borough Council to confirm what the police have said.
 The new speed limit along Wanborough Road was discussed. PC Rory Draper confirmed that the speed of traffic along Wanborough Road was monitored about six months ago and speeds recorded were quite high; this was not long after the new speed limit was put in place. Now that the speed limit has been in place for a while, Parish Council would like to see the Police enforcing this speed limit. PC Rory Draper confirmed that he will consider a day of action to look at the speeds along Wanborough Road.

PC Rory Draper confirmed that they had recently arrested three males in relation to the recent burglaries in Wanborough. He also made Parish Council aware that farms are currently being targeted as there has been an increase in the theft of farm machinery.

Meeting was adjourned for Public Questions

A resident brought a copy of a letter she had received from G Lloyd (SBC) in relation to flooding in Burycroft.

Mr Gary Sumner confirmed that he has a meeting on Friday 31st January at Great Moorleaze Farm with SBC and MP Robert Buckland to discuss flood issues.

A resident asked if Parish Council had heard anything in relation to the planning application at Ducksbridge. Gary Sumner confirmed that the applicant had mentioned that they are planning to submit a revised planning application for Ducksbridge, but in view of the amount of water on the site at present we would have to wait to see the flood plan. Parish Council confirmed that nothing further has been received from Swindon Borough Council on this application.

5. Report from Ward Councillor

Andrew Bennett had not arrived at this point in the meeting.

6.1 To consider Planning Applications received:

S/13/1894HC – Hill Top, Kite Hill – Erection of a hobbies workshop and garden store.

S/14/0008 – 2 Plain Cottages, Foxhill – Erection of single storey rear extension and detached garage.

Parish Council raised no objection to the above two planning applications.

6.2 To notify the Schedule to the Permission/Consent received:

S/13/0920TB – Land Adjacent to 46 Church Road – Erection of 1no dwelling

S/13/0860 – Court Close, Rotten Row – Erection of a detached dwelling and garage, modification of existing access and associated works

6.3 To notify the Schedule to the refusal received.

None

7 COMMITTEE AND REPRESENTATIVES

7.1 Hooper's Field and Recreation

7.1.1 Hooper's Field meeting was held on Monday 13th January 2014. Colin Offer reported that all the clubs are currently doing well. The Open Day has been arranged for 17th May. Colin Offer confirmed that the expansion of the facility needs to be reviewed; he also confirmed that the committee will be considering what would be an appropriate memorial at the facility for Bill Suter.

7.1.2 Letter of thanks from Jane Flew for letting her use chairs from Hooper's Field, she has given Parish Council £20 to pass on to Parish Council's chosen charity.

7.2 Footpaths, Village Maintenance and Allotments

7.2.1 It was agreed that any maintenance issues around the village, such as pot holes on the roads should be logged on Swindon Street Smart; hopefully the more complaints logged the more likely they are to take action.

7.3 Wanborough Village Hall Management Committee

7.3.1 Meeting held on Monday 20th January 2014. Roger Whitfield confirmed that the two tables that had gone missing have now been returned; they were found at the Church.

The Village Hall Committee have received some money from the Gardening Club, which has recently closed, to purchase some new padded chairs. Parish Council asked for the purchase of the new chairs to be put on hold as the possibility of purchasing fold up chairs that can be stored in a smaller area may be needed once the internal changes are made to the Hall for the Post Office.

Roger Whitfield asked for confirmation as to what the Village Hall committee should be fund raising for: the Village Hall Committee's understanding was that they should be fundraising for the maintenance of the hall, but there has been talk about raising money for the purchase of the Hall.

Colin Hayes confirmed that the Village Hall have a wedding booked for the 26th July 2014, so any building work would not be able to start until the 28th July. Parish Council asked if work at the rear could start before this date. Colin Hayes suggested contacting the Letting Secretary who will know more about the wedding booking.

Colin Hayes also stated that the Village Hall Committee feel they are not being communicated to and find that the minutes to the Parish Council meeting are not available very quickly. Parish Council confirmed that anyone from the Village Hall Committee are welcome to attend Parish Council meetings, and there is no reason why Colin Hayes and Roger Whitfield cannot feed information back about the meeting to the Village Hall Committee straight afterwards.

Colin Hayes also reported that there has been a complaint made about the current Chairperson. It was agreed that Parish Council would arrange a meeting with the Chairperson and the person making the complaint. Gary Sumner and Colin Hayes will attend from Parish Council to talk through the problems in order to resolve the problem.

7.3.2 Village Hall Secretary has e-mailed, confirming details of three quotes for sanding and sealing the Village Hall floor. Swindon Flooring £2,500, McKay Flooring £2,485, Exquisite Woods £2,100, all quotes are ex VAT. The Village Hall Committee would like the £1,000 from Parish Council to go towards this expenditure. Parish Council agreed to give the Village Hall committee the remaining £1,000 allocated in the budget for this maintenance work.

7.4 Planning and Finance

7.4.1 Precept Meeting held on Monday 20th January 2014 – main points to be agreed at full Parish Council meeting:-

Hooper's Field Licence Fees to increase by 2% to:-

• Wanborough Bowls Club	5,814.61
• Wanborough Tennis Club	3,073.24
• Wanborough Football Club	570.21
• Wanborough JFC	293.24
• Wanborough Cricket Club	643.45
• SKS Blyskawica FC	751.26

Village Lengthsman's salary to remain the same for 2014/15 at SCP20, although his hours will reduce to 8 hours a week, as all grass cutting will be included within the Albuild grass cutting contract.

Clerk's salary to remain the same for 2014/15 at SCP27 and Clerk's use of home as office will remain the same at £70 per month.

Parish Councillors' Allowances to remain the same for 2014/15: Chairman £477 and Parish Councillors £256

Proposed Parish Precept for 2014/15 is £55,143.96 – this represents a 1% increase for Parishioners (Band D £65.07):

	£
Insurance	1,200
Subscriptions	850
Audit fee	650
Legal fees	300
Stationery & postage	800
Parish Council website	300
Parish Newsletter	250
Village Hall room hire	200
Village Hall rent to Church	200
Clerk's salary	11,503
Clerk's pension	2,100
Clerk's expenses	1,500
Clerk's training	100
Office equipment	100
Parish Councillors' allowances	2,269
Grants	1,100
Grant – Ridgeway Link	250
Grant – Lyden Magazine	220
Grant – Churchyard	700
Grant – Village Hall	600
Grant – George Gibbs	300
Village grass cutting	5,138.40
Waste collection	1,200
Village tree works	1,000
Village Lengthsman	4,031.04
Village general maintenance	1,500
Play area repairs	500
Allotments	905
Hooper's Field expenditure	10,100
Play equipment (Capital)	2,000
Village Hall (Capital)	2,000
Balance	187.52

Allotment rent will increase by 3% in 2015/16 and then there will be no further increase until 2017/18.

Capital Reserves will be as follows:-

Village Post Office	25,000
Purchase of Village Hall	15,000
Flood Management	1,000
Play Equipment	27,000

(most of the budget for play equipment will be spent on Church Meadow Play area, depending on how much grant Parish Council receive)

Sports facilities at Hooper's Field	25,000
Neighbourhood Plan	5,500
Transport report	3,000

Colin Hayes proposed and Colin Offer seconded that all proposals put forward by the Finance Committee be agreed; Parish Council unanimously agreed.

- 7.4.2 Outline planning application at South Marston and Rowborough. Parish Council have now submitted their comments to Swindon Borough Council.
- 7.4.3 Land north of Stanley Close – Taylor Wimpey development. There are still several planning conditions that have not been discharged by Swindon Borough Council. An e-mail has been received from Andy Cattermole (Taylor Wimpey) in relation to the inspection of the “bund” behind Springlines. Parish Council agreed that they are unable to comment on the e-mail without expert advice. It was therefore agreed to forward the information to Janet Busby at Swindon Borough Council.
- 7.4.4 Swindon Borough Council would like to move towards paperless planning; therefore there will be no hard copies of plans, instead plans can be downloaded from website and then viewed on a screen. Parish Council agreed that they would like to continue with hard copies of the plans as it would be easier to view them at meetings.

8. FINANCE

8.1 Financial Statement

The monthly statement was circulated. It was proposed by Colin Hayes and seconded by Per Axel Warensjo that “The Financial Statement be accepted, the payment of accounts be endorsed and the bills for payment be accepted and paid, the petty cash expenditure for January 2014 endorsed and the transfers to cover January 2014 expenditure be approved.”

8.2 Monthly Cash Flow Statement

The monthly cash flow statement was circulated. It was proposed by Colin Offer and seconded by Colin Hayes that the statement be accepted.

9. OTHER

9.1 Transport

- 9.1.1 Dave Hayward raised concerns about large lorries using Kite Hill and wondered whether they were anything to do with the new development at Stanley Close. Gary Sumner confirmed that he had asked Taylor Wimpey to put in the necessary signage to ensure lorries are directed the correct way; he has not received a reply yet.

The direction signs at the top of Callas Hill have been knocked down; this needs to be reported to Swindon Borough Council Street Smart.

9.2 Grants

No requests received

9.3 Flooding

9.3.1 Several e-mails received relating to flooding issues:-

- Residents of 2 The Beanlands – having problems with the culvert next to their property;
- A number of residents from The Marsh/Burycroft – flooding along the road, at entrances to properties and overflowing sewage mixing in with flood water. These problems have all been reported to SBC and Thames Water.
- The highway verge at Burycroft, acting as a barrier to hold back flood water from residents at Burycroft, has been badly damaged by tractors.
- Residents of Great Moorleaze Farm – having problems with flood water. Andrew Bennett stated that the water from the Purley Road and Liddington direction causes problems with flooding at the bottom of Pack Hill and Great Moorleaze Farm. Gary Sumner confirmed that he had a meeting at Great Moorleaze Farm on Friday 31st January to discuss the problems they have recently had.

Swindon Borough Council's Local Flood Risk Management Strategy is now out for consultation, which is due to end on 10th March. Clerk to send link to all Parish Councillors so that this can be discussed further at next meeting.

9.4 Neighbourhood Plan

- #### 9.4.1 *(Joe Smith left the meeting while this item was discussed).* The consultation for Wanborough Parish Council's Neighbourhood Plan Area application ended on 22nd January 2014. A letter has been received from Phil Smith (SBC) outlining the objections they have received. Parish Council discussed the content of the letter and it was agreed that Parish Council will be able to respond to all the objections. Gary Sumner agreed to draft a letter that will be circulated to all Councillors for agreement before being submitted to Swindon Borough Council.

9.5 Wanborough Post Office

- #### 9.5.1 Gary Sumner and Clerk met with Rob Spurr (Oaktree), who, after making some minor amendments to the plans, will submit a planning application to Swindon Borough Council for the extension to the Village Hall and internal changes for a new Post Office. Rob Spurr will also compile a quote for this work; he suggested that the time needed for this work to be completed would ideally be around 12 weeks. Clerk to contact the lettings secretary of the Village Hall committee to confirm details about the wedding booking and to ask that no bookings are made in August/September 2014. Once a detailed schedule of works is received from Rob Spurr, Parish Council will need to discuss with users of the Village Hall how they can be relocated while building work is carried out.

- #### 9.5.3 Gary Sumner agreed to speak to the current owners of the Post Office to gain a "Letter of Understanding" for their contribution towards the cost of making changes to the Village Hall for the new Post Office. Colin Offer asked if Parish Council have considered how the Post Office will be run. Gary Sumner confirmed that once planning permission has been gained, then Parish Council will need to discuss this in more detail.

- #### 9.5.2 Sally Moody (Bristol Diocese) has confirmed that she will arrange for a new valuation for the Village Hall now that the PCC have agreed. There will be surveyors costs involved; she will e-mail to confirm how much these will be.

10. CORRESPONDENCE

10.1 All correspondence listed on Clerk's notes was available at the meeting.

Meeting closed at 21.35

Date of next meeting Monday 24th February 2014