

WANBOROUGH PARISH COUNCIL

Minutes of the meeting of Wanborough Parish Council held on **24th July 2017** in Wanborough Village Hall, High Street, Wanborough at 19.30.

In the absence of the Clerk the minutes of the meeting have been taken and compiled by Colin Hayes & Colin Offer

PRESENT: Mr C Offer (Chairman), Mr B Biggs (Vice-Chairman) Mr D Hayward, Mr C Hayes, Mrs D Stalker, Mr J Smith, Mr J Sinclair, Mr R Whitfield.

In Attendance: 3 members of public

- 1 Apologies: Mr M Simpson, Mrs A J Raymond (Clerk)
- 2 Declaration of interest:
David Hayward and Colin Hayes declared a personal interest in item 6.3 as they each rent an allotment. Donna Stalker declared an interest in items 5.2 & 6.2.2 and planning application S/OUT/17/1140.
3. Minutes:
The minutes of the previous meeting held on 26th June 2017 were circulated to all Parish Councillors. Section 7.5.3 Colin Offer confirmed he had corrected the minutes with information supplied by Colin Hayes. After discussion regarding Section. The minutes were signed by the Chairperson as a true record.

Meeting was adjourned for Public Questions

A resident stated that a footpath 9 was blocked and footpath 20 route overgrown - To be addressed later in the meeting

Update requested re Flood Meetings – Ward Councillor confirmed a replacement for Richard Bennett not in place yet.

Road Sign at Horpit / Burycroft damaged – confirmed to resident that this would be passed to Highways (may take some time to rectify).

New housing application on land at the Marsh – to be disused later in the meeting – resident stated the it was a green field site, historic flood issues and was a site of architecture interest and she would like to submit a report from the Wanborough Anti flood group which raises issues.

An email from John Warr had been circulated to the Parish Councillors before the meeting started, regarding proposed footpath WA44 in the Marsh – this would be discussed later as it's an Agenda item.

Dave Hayward stated that a SBC cottage at Boxhedge, that was still empty, hedge was overgrown – PC agree to get Lengthman to cut as a one off as others had been done by residents.

4. Report from Ward Councillor
Education Transport - Gary Sumner confirmed that he had been able to secure bus for seniors after 275 residents had complained from the Ridgeway Ward.
Junction 15 – awaiting final details regarding work schedule, trying to secure a no right turn through Badbury off the Marlborough road.

NEV Green Infrastructure Master Plan - adopted by SBC, Ward Councillor was one of three that voted against as there are still 'several holes' that he believes developers will exploit.

Email from resident concerned about parking along Church Road and on the sharp bend on Magdalen Road, asking SBC to consider double yellow lines along these sections of road. After much discussion PC and Ward Councillor felt this would not solve the problem.

Petition (40 signatures) re speeding along Kite Hill was shown to the Parish Councillors – Community Speed watch (CSW) had carried out a session on the 14th July (4.30pm to 6pm) at the request of Wiltshire Police, however only 5% of drivers were found to be speeding. Speed watch team to be asked to keep this area on the list.

Lotmead housing appeal – with the Secretary of State – inspectorate not happy with appeal process to-date.

High speed rural Broadband – delayed again until September

SHLAA local housing and employment sites – document scheduled for consultation in September

Ridgeway Ward Councillor asked for a copy of the agenda minutes and clerk's notes to be sent to him, prior to meetings, in order to gain value from discussions. Parish council agreed that we should be doing this.

The Chairman asked if anyone objected to the Chair, Vice Chair and Ward Councillor receiving a copy of each month's agenda, (as a matter of best practice), prior to distribution, in order to add any additional or minor alterations to items, which required discussion. This would ensure the public are more aware and should also mean many issues are able to be dealt with in a timelier manner. Parish council agreed.

Ward Councillor – departed meeting at 20.25

5 PLANNING

5.1 To consider Planning Applications received:

S/HOU/17/1085 – Hornbeam, 1 St Katherine's – Erection of a single storey timber building for use as a garden room.

Parish Council discussed the application and agreed that they raised no objections.

S/17/1174 – Cherry Tree House – Erection of a single storey extension to garage.

Parish Council discussed the application and agreed that they raised no objections.

Councillor Donna Stalker – left the meeting while the next planning application was discussed

S/OUT/17/1140 – Land at the Marsh – Outline application for erection of 5no. Dwellings – Access & Layout not reserved.

Parish Council discussed the application and objected that this did not meet SBC planning regulations, it's in the indicative non-coalescence area, it's a Greenfield site, and it's outside the planning boundary and has substantial historic flooding issues.

ACTION: How do we feedback to SBC?

5.2 To notify the Schedule to the Permission/Consent received:

S/HOU/17/0805 – Ducksbridge 12 Burycroft - Erection of a two storey side extension to existing detached garage including an increase to ridge height and erection of 2no. dormer windows to create a detached annex, erection of single storey/two storey rear extension and two storey front/side extension.

- 5.3 To notify the Schedule to the refusal received.
None.

6. COMMITTEE AND REPRESENTATIVES

6.1 Hooper's Field and Recreation

- 6.1.1 To ratify the minutes of the meeting held on 10th July 2017. A question was raised Why sub sections e & f were included in Tennis Club agreement and not others. It was decided to check the history of funding new courts before making a decision to change the licenses at a finance meeting.
- 6.1.2 The revised questionnaire, amended following consultation with club reps was agreed. It was suggested that a copy be sent to the club reps and that the questionnaire should be sent out with a newsletter. Councillors agreed to send articles for inclusion by 24th August so that a draft newsletter can be ready for agreement at the meeting on the 4th September. **ACTION All**
- 6.1.3 Colin Offer had circulated a S106 request schedule, it was agreed a separate meeting would be needed. Agreed 11th September. **ACTION who will arrange & where?**

6.2 Footpaths and Village Maintenance

- 6.2.1 Green Lane entrances – After much discussion it was agreed to withdraw planning application and leave the area as they currently stand.
It was also agreed that the resident's complaint regarding puddles of water on the tarmac laid at the entrance to Sharpe's was justified. **ACTION who will arrange?**

Councillor Donna Stalker then left the meeting while the proposed new footpath WA44 was discussed.

- 6.2.2 SBC notification of proposed new footpath – WA44 – The Marsh
After much deliberation and looking at footpath maps, it was agreed we needed a site visit meeting with the SBC Rights of Way Officer a.s.a.p. **ACTION who will arrange?**
- 6.2.3 A resident has asked if Parish Council would consider a new dog bin at the top of Rodway open space. After due deliberation, it was decided no action would be taken for now.
- 6.2.4 Roger Whitfield then gave a report on the inspection of footpath 9 and others in the area. Many issues were found and that guidance was required from the 'Right of Way' Officer. Once this has been checked a number of signs will be required and clearing work will be required by the village length man, community payback, or landowner. **ACTION who will arrange?**

6.3 Allotments

- 6.3.1 Second round of allotment competition will take place on the 4th August.
- 6.3.2 The next Allotment committee meeting is scheduled to take place on the 31st July.
- 6.3.3 The annual meeting 18th September.

6.4 Wanborough Village Hall Management Committee

- 6.4.1 No update available.

6.5 Planning and Finance

- 6.5.1 Lotmead Planning appeal – Progressing based on the schemes refused by SBC, amendment not being considered. SBC position is that the appellant should submit a fresh application.
- 6.5.2 Consultation of proposed changes to bus 47 (Lambourn to Swindon) – No comments
- 6.5.3 The Next Ridgeway Liaison Group Meeting (RLGM) on the 31st July has been cancelled. The next one is due to be held on 25th September 2017.
- 6.5.4 E-mail from resident concerned that planning application on Ham Road (S/17/0989 Beacon Down House) Clerk has spoken to Planning Officer Ms Louise Moore and she confirmed that the change of use is only for the small strip of land next to their current garden and not the whole paddock.
- 6.5.5 S106 money for Contact House and the balance for St Katherine's have been transferred to Parish Council from SBC. The £3,140 from St Katherine's has been transferred to the PCC to cover the cost of the new Church Gates, as previously agreed by Parish Council. PCC have once again thanked Parish Council for this money.
- 6.5.6 Finance meeting date agreed 2nd October. To discuss and agree 'risk assessment' as per Internal Audit, to look at Hooper's Field costs in detail along with a management and maintenance programme, review Parish Council spend prior to Precept meeting in December. **ACTION 2nd October who will arrange?**

7. **FINANCE**

7.1 Payment Schedule for July 2017

Jim Sinclair proposed and Colin Hayes seconded; Parish Council unanimously approved the payment schedule for June 2017.

7.2 Monthly Cash Flow Statement

Roger Whitfield proposed and Bob Biggs seconded, Parish Council unanimously approved the Cash Flow Statement for July 2017.

8. **CORRESPONDENCE**

All other correspondence since the last meeting on 26th June 2017 was available at the meeting.

Meeting closed at 21.50

Date of next meeting Monday 4th September 2017