

## Wanborough Parish Council

### Minutes of the Footpath and Village Maintenance Committee Meeting

Held on Monday 12<sup>th</sup> June 2017 at Hooper's Field Sports Pavilion at 7.30pm

**Present:** Colin Offer, Joe Smith, Roger Whitfield and Angela Raymond (Clerk)

1. Apologies – Bob Biggs
2. Appointment of chairperson – Colin Offer was unanimously appointed as Chair of this committee
3. Declaration of Interest - None

*Public Questions – Meeting is adjourned for members of the public to raise any questions*

*No Public Questions*

4. Review Terms of Reference for Committee – Unanimously agreed to keep the terms of reference the same.
5. Footpaths:
  - a. Footpath 25 Diversion – Clerk confirmed that Joe, Roger, Bob and Clerk attended an onsite meeting to look at the proposed footpath diversion. It was agreed that the developer has installed new gates and hard standing along the footpath, there is one section on the neighbouring land that needs to be improved but otherwise it was all satisfactory. Item to monitor, gate at entrance to development and footpath should be open and not locked and must not deter residents from using footpath. **ACTION Clerk to submit comments to SBC**
  - b. Footpath improvements from Rotten Row up to Church Road – Each section of the footpath was discussed and agreed as follows:-
    - Section 1 from Rotten Row to Magdalen Road to be a stone based bonded surface to fit in with the Conservation Area. The section of the footpath from Rotten Row into Hooper's Field to be tarmac
    - Section 2 Footpath from Stanley Close, it was agreed that this section of the footpath is too steep to change and the diversion around the road to the new development could be used instead, any money remaining from the proposals to be used to improve the footpath going around the development
    - Section 3 & 4 from development to Stacey's Lane and along Church Road, surface to be tarmac

Parish Council will maintain the footpaths as per agreed as part of the "transfer of services" agreement.

**ACTION Clerk to submit comments to SBC**

- c. Replacement stile to kissing gate at rear of Church – Quote received for £350. After a discussion it was unanimously agreed for this stile to be replaced. **ACTION Parish Council to agree cost**
- d. Review any reported problems on footpaths – Clerk confirmed that due to not having a Lengthman for a couple of months there is a backlog of strimming of

Angela Raymond  
Clerk to Wanborough Parish Council

the shrubbery along footpaths, hopefully over the next few months this will improve.

- e. Proposal for the maintenance of footpaths going forward – Joe and Roger will continue their work with assessing the current signage along all footpaths. While this is being carried out anything else they notice will be reported to the Clerk.

6. Bins & Litter Collection

- a. Additional bin on the High Street – Clerk provided a cost for a new bin £391  
***ACTION Parish Council to agree cost***
- b. Review location of bins – It was agreed that other than the new bin on the High Street no further bins will be considered at the moment but would be reviewed again at next meeting.
- c. Review any reported problems – A few bins have missed collections which have caused a few complaints otherwise no other problems

7. Village Maintenance

- a. Review Village Lengthsman work schedule – Clerk confirmed that the new Lengthsman has now completed his first week, there is a backlog of work and work will be prioritised and hopefully he will start to catch up over the next few weeks.
- b. Review any reported village maintenance problems – A resident of Divinity Close has reported that the hawthorn hedge behind her is diseased. It was agreed to get a tree surgeon to look at this and quote for the hedge to be reduced down to a more manageable height.  
A resident at Chapel Lane would like a cut through to the Lower Rec to be closed, however it was agreed that it would be difficult to prevent people from using this access.
- c. Proposal for village maintenance going forward – Any items to be reported to Clerk.

8. Review budget and spend – Budget and spend circulated to all Councillors.

9. Any other business

Date of next meeting – 11<sup>th</sup> September 2017.