

# WANBOROUGH PARISH COUNCIL

You are hereby summoned to attend the ANNUAL meeting of WANBOROUGH PARISH COUNCIL to be held at **WANBOROUGH VILLAGE HALL, HIGH STREET, WANBOROUGH on Monday 21<sup>st</sup> May 2018 at 19.30 pm**

## AGENDA

- 1 Election of Chairperson:  
Members are requested to provide nominations for Chairperson of Council, all nominations must be seconded  
Newly appointed Chairperson to sign Acceptance of Office at the meeting
- 2 Election of Vice-Chairperson:  
Members are requested to provide nominations for Vice-Chairperson of Council, all nominations must be seconded  
Newly appointed Vice-Chairperson to sign Acceptance of Office at the meeting
- 3 Apologies:
- 4 Declaration of interest
- 5 Standing Orders  
Review and Approval
- 6 Financial Regulations  
Review and Approval
- 7 To review Committee Terms of Reference
- 8 To review Committee Structure and to appoint members to serve on the under mentioned committees:  
*The Chair and Vice Chair are ex-officio for all committees*
  - 8.1 Planning and Finance
  - 8.2 Footpath and Village Maintenance
  - 8.3 Hooper's Field and Recreation
  - 8.4 Hooper's Field Project
  - 8.5 Allotments
- 9 To appoint members to serve on the under mentioned working groups:
  - 9.1 Flood Management
- 10 To appoint representatives on the under mentioned bodies as required:
  - 10.1 Village Hall Management Committee
  - 10.2 WALC
  - 10.3 Woodland Trust
- 11 To agree Parish Council meeting dates for 2018/19
- 12 Minutes: To confirm the Minutes of the Meeting held on 23rd April 2018
- 13 Annual Parish Assembly – Held on 14<sup>th</sup> May 2018

**THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS. (Maximum time 20 minutes)**

- 14 **REPORT FROM WARD COUNCILLOR:**  
Verbal update from Ward Councillor
- 14 **PLANNING:**
- 14.1 **To consider Planning Applications received:**  
**S/HOU/18/0749** - The Lodge Horpit Wanborough - Erection of a two storey front/side extension, single storey porch extension, single storey rear extension, conversion of existing garage into habitable space and associated works.  
**S/HOU/18/0707** - Green Willows High Street - Erection of a garage and car port. |  
**S/18/0733** - Wiltshire House Horpit - Conversion of ancillary residential accommodation to new dwelling.
- 14.2 **To notify the Schedule to the Permission/Consent received:**  
**S/17/1664** - Land Adjoining Ivydene High Street - Erection of 1 no. dwelling and creation of new access.

# WANBOROUGH PARISH COUNCIL

15 To consider items from the Committees and Representatives to other Statutory Bodies of Wanborough Parish Council.

15.1 Hooper's Field and Recreation:

15.1.1 To ratify the minutes of the Hooper's Field Project Committee held on 8<sup>th</sup> May 2018

15.1.2 Open Day 20<sup>th</sup> May 2018

15.1.3 Use of Lower Rec for Wanborough JFC AGM on 7<sup>th</sup> July 2018

15.2 Footpaths, Village Maintenance

15.2.1 Village Lengthsman

15.3 Allotments

15.3.1 To ratify the minutes of the committee meeting held on 16<sup>th</sup> May 2018

15.4 Planning and Finance:

15.4.1 To Approve Financial Risk Assessment.

15.4.2 Final Financial Accounts to 31<sup>st</sup> March 2018 – To approve the final accounts which have been audited by the Internal Auditor

15.4.3 Internal Auditor's Report

15.4.4 Annual Governance Statement 2017/18 – To approve the annual governance statement 2017/18 of the Annual Return for the External Auditor

15.4.5 Annual Return – To approve the accounting statement 2017/18 of the annual return for the External Auditor

15.4.6 NEV Liaison meeting held on 21<sup>st</sup> May 2018

15.4.7 To consider grant request from St Andrew's Church Flower Club.

15.5 Wanborough Village Hall Management Committee

16 **FINANCE:**

16.1 Payment Schedule for May 2018

To approve the payment schedule for May 2018

16.2 Monthly Cash Flow Statement

To receive the Cash Flow Statement for May 2018

**CORRESPONDENCE:**

All correspondence received since the last meeting on 23<sup>rd</sup> April 2018 is listed in the Clerk's Notes and available at this meeting.